

OASSA Secretary Conference Registration Form

(One registration form per person - Please print or type)

Name: _____ Position: _____

School: _____ School District: _____

County: _____

School Address: _____
Street City Zip

School Phone: (_____) _____ E-mail Address: _____

Conference Fees & Payment Information

- Conference Registration Fee - Including Google Camp: \$245**
(Registration fee includes Google Camp, breakfast (day 2), program, materials, and lunch (day 1))
- Conference Registration Fee - NO Google Camp: \$195**
(Registration fee includes breakfast (day 2), program, materials, and lunch (day 1))
- Google Camp Registration Fee ONLY: \$100 (Thursday morning, April 30 - Not attending secretary conference)**
(Registration fee includes Google Camp and coordinating materials - MEALS ARE NOT INCLUDED)

- Payment or PO **MUST** be included with the registration form. Send completed registration form AND payment as follows (Make **checks payable to OASSA**):
 - 1) fax to OASSA at 614.430.8315
 - 2) Email to Darbie Carlson at DCarlson@oassa.org
 - 3) mail to OASSA at: OASSA, 8050 N. High Street, Suite 180, Columbus, OH 43235-6484

There is no reduced fee for persons who wish to attend only one day of the conference.

\$ _____ Amount Enclosed P. O. # _____


MC/VISA/DISCOVER (do not email credit card info for security purposes; phone or fax is acceptable)

Card # _____ Exp. Date _____ Amount \$ _____

Card Billing Address: _____
Street City Zip

Email receipt to: _____

Registrants who cancel at least three (3) workdays before the date of the conference will not be charged or may request a full refund. Registrants who cancel fewer than three (3) workdays will be charged food costs. No-shows and registrants who cancel the day of the conference will be charged the full registration amount.

 _____ Check here if you are disabled or require special services or have dietary concerns. Please attach a description of your needs.

* **Conference Agenda will be posted on our website as soon as it is available. <www.oassa.org>**