

# Principal – Withrow University High School

**Position Type:**

Administration/Principal – 234

**Date Posted:**

April 19, 2017

**Location:**

Withrow University High School

**Date Available:**

August 1, 2017

**Closing Date:**

May 2, 2017

The Cincinnati Public School District is seeking a creative, visionary instructional leader who possesses strong educational leadership skills to work closely with staff, students, parents and the community as the **Principal of Withrow University High School** for the 2017-2018 school year.

**QUALIFICATIONS:**

**CERTIFICATION:** Valid Ohio Principal License. Those applicants completing all coursework for the principal's license by July 1, 2017, must submit a letter of verification from the program advisor in lieu of the license.

**EXPERIENCE:** Minimum of three years as a successful teacher, two years as an assistant principal and three years as a principal or building administrator in a school system is preferred.

**TRAINING:** Master's degree with a concentration in education; doctorate degree preferred.

**SKILLS, KNOWLEDGE AND RESPONSIBILITIES:**

The successful candidate shall:

- Possess **strong effective communication skills**, both verbally, written and behaviorally by being approachable, and knowledgeable in communication skills with diverse populations.
- Someone that has the **ability to be consistent, open-minded and flexible** to meet the developmental and emotional needs of the school, families and the communities

they serve. Additionally, is able to support and work with Strategic Partners to provide resources to children who have experienced trauma.

- A principal that is **culturally competent** has respect and values for **cultural differences** in thoughts and actions.
- A principal that has **strong leadership skills**, can multi-task with a hands on approach to work, management, and community.
- A principal that is **knowledgeable regarding successful academic strategies**, encourages students to learn, and empower teachers to become encouraged while teaching.
- A principal that **engages and maintains parent involvement** and understands the importance involved in the role parents play in the academic progress of their children.
- A principal that can **recognize the importance** and identify the necessity in being inclusive of **all strategic partners, alumni association, and other stakeholders**.
- Demonstrates **commitment to staff and their well-being** through purposeful, active engagement, trust building and mentoring.
- Acts as a highly visible, **positive role model** who sets high standards in and out of the classroom.
- Develops and maintains a **strong, clear, and consistent approach to discipline** for students and staff, with the goal of changing undesired behavior and of promoting positive attitudes and respect for others.
- Has vision for new initiatives in the areas of **technology, environmentalism, research**; is a forward thinker.
- A principal that has **high expectations and holds all staff accountable** for their particular areas, and that functions out of a spirit of excellence.
- A principal that **has experience and monitors diverse collaborations** with parents, ILT, LSDMC, and other community resources in their building.
- A principal that has a **commitment to professional development** and is open to provide what is needed for its faculty and staff.
- The principal will support the academic and career programs established within Withrow University High School such as Dual Enrollment/College Credit Plus, Advanced Placement, Double A and the High School of Business Pathway.
- Promote a school culture that balances the need for academic rigor with extracurricular, afterschool programs, athletic and artistic opportunities while maintaining and growing the schools visual and fine arts curriculum.

#### **PREFERRED SKILLS, KNOWLEDGE AND RESPONSIBILITIES:**

- A principal that is knowledgeable and supportive of the My Tomorrow District Initiative.
- A principal that understands and demonstrates knowledge of diverse populations of students (e.g., English Language Learners, Special Education, and Gifted).

**CONTRACT PROVISIONS:**

Type of Contract: High School Principal – 234 Days

Salary: Per CAAS Agreement

Principals will be placed in the level equal to their years of leadership as principal and other salary differentials, if applicable.

All interested applicants are invited to submit to an online application at [Staffnet.cps.12.org](http://Staffnet.cps.12.org), click on Apply online. Please include a resume and a photocopy of the certificate required (unless on file in the Certificated Personnel Office) for this position and the names, titles, email and addresses of three professional references.

**Note:** A lead teacher in a position may not be appointed to an administrative position while serving as a lead teacher. A lead teacher may apply for an administrative position if the lead teacher resigns the lead teacher position prior to submitting an application, however, selection is not guaranteed. A consulting teacher may not be appointed to an administrative position while serving as a consulting teacher and for one full school year after serving as a consulting teacher.

The intent of this job description is to provide a representative and level of the types of duties and responsibilities that will be required of positions given this title and shall not be construed as a declaration of the total of the specific duties and responsibilities of any particular position. Employees may be directed to perform job-related tasks other than those specifically presented in this description.

Certain jobs at Cincinnati Public Schools may include essential job functions that require specific physical and/or mental abilities. Additional information and provision for requests for reasonable accommodation are available upon request from Human Resources.

Cincinnati Public Schools is an equal opportunity employer and is subject to federal regulations pertaining to employment. The district has a continuing non-discrimination policy which prohibits discrimination on the basis of race, color, sex, age, religion, national origin, disability, sexual orientation, or veteran status. We hire only United States citizens and aliens lawfully authorized to work in the United States.

**EQUAL OPPORTUNITY EMPLOYER**