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To: OASSA & OAESA Members
From: Ken Baker, OASSA Executive Director and Dr. Julie Davis, OAESA Executive Director
Re: Aspiring Administrators Conference
Date: November, 2017

**OASSA and OAESA are excited to announce a unique opportunity
for educators aspiring to school administration!**

The Aspiring Administrators Conference will be held at the Conference Center at OCLC in Dublin, Ohio on February 22, 2018. This one-day conference will provide insight into the hiring process for individuals seeking their first school administration position. Specific sessions will address the process from resume preparation through the final interview and negotiating your first administrative contract. Experienced administrators will be on hand to assist as we guide attendees through the complex process of seeking that initial leadership position.

OASSA and OAESA will be offering 100 full-paid scholarships (50 for each association) to educators interested in attending the conference. These scholarships are being funded by a grant obtained through the Ohio Department of Education. Attendees will also receive a one-year associate membership to either OASSA or OAESA.

All interested in attending are encouraged to apply, with priority given to applicants from urban, rural, and appalachian school districts. Fill out the attached application and return to OASSA or OAESA by January 12, 2018. Scholarship recipients will be notified via email by January 19, 2018.

Additional participants may be admitted based upon seats available at the cost of \$175.00.

Sincerely,

Kenneth C. Baker
OASSA Executive Director
(614) 430-8311
<kbaker@oassa.org>

Sincerely,

Dr. Julie Davis
OAESA Executive Director
(614) 547-8087
<jdavis@oaesa.org>

OASSA/OAESA ASPIRING ADMINISTRATORS CONFERENCE

FEBRUARY 22, 2018 • THE CONFERENCE CENTER AT OCLC

OASSA MEMBERS:

PLEASE FEEL FREE TO MAKE COPIES AND DISTRIBUTE THIS FLYER TO PROSPECTIVE ADMINISTRATORS IN YOUR DISTRICT!

NOTE: TEACHERS & COUNSELORS ARE INVITED TO ATTEND!

Registrants at this conference will receive a complimentary OASSA associate membership for one calendar year.

AGENDA

8:00 a.m. - 9:00 a.m.	Registration & Continental Breakfast
9:00 a.m. - 10:30 a.m.	Surviving the Paper Screening Anne Pyros, Associate Superintendent, North Olmstead City Schools
10:30 a.m. - 10:45 a.m.	Break
10:45 a.m. - 11:45 a.m.	Preparing for the Interview (some interaction/practice) David Hile, Superintendent, Licking Valley Local Schools
11:45 a.m. - 12:45 p.m.	Lunch
12:45 p.m. - 1:45 p.m.	Landing an Administrative Job and Your First Contract OASSA & OAESA Staff
1:45 p.m. - 2:00 p.m.	Break
2:00 p.m. - 3:30 p.m.	What Would You Do?: A Round Table Discussion and Q & A
3:30 p.m.	Adjournment

Participants in this conference will receive a certificate of completion at the end of the program. This conference includes 5.0 contact hours.



OASSA REGISTRATION FORM - ASPIRING ADMINISTRATORS CONFERENCE

The Conference Center at OCLC - February 22, 2018

Registration fee: The FIRST 50 Aspiring Administrators to Register with OASSA will receive a complimentary registration fee (\$175).

**** Priority will be given to aspiring administrators in RURAL, URBAN and APPALACHIAN areas.**

Submit completed registration forms as follows:

MAIL to: OASSA 8050 N. High St. Suite 180, Columbus, OH 43235, EMAIL to: JDILL@oassa.org OR FAX to: (614)430-8315

OASSA Registrants will also receive a **COMPLIMENTARY** OASSA Associate Membership for **ONE YEAR** at this conference.


Name _____ Current Position/Job Title _____

Please check the following (if applicable): Rural Urban Appalachian

School _____ School District _____ County _____

School Address _____
Street City Zip

Email Address _____ School Phone # (____) _____ Cell Phone # (____) _____

 Check here if you are disabled and require special services or have dietary concerns. Please attach a description of your needs.

Participants in this conference will receive a certificate of completion at the end of the program.
The conference includes 5.0 contact hours.

Participants will be exposed to the following Ohio Standards for Principals:

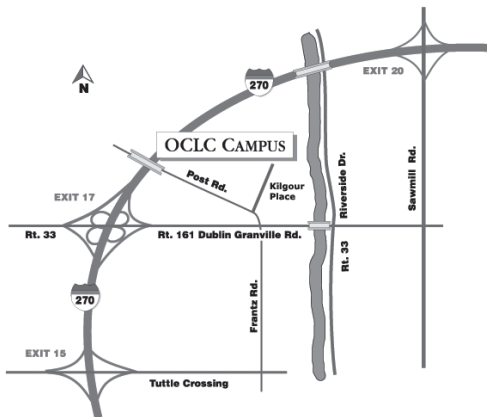
1. Principals help create a shared vision and clear goals for their schools and ensure continuous progress toward achieving the goals.
2. Principals support the implementation of high-quality standards based instruction that results in higher levels of achievement for all students.
3. Principals allocate resources and manage school operations in order to ensure a safe and productive learning environment.
4. Principals establish and sustain collaborative learning and shared leadership to promote learning and achievement of all students.
5. Principals engage parents and community members in the educational process and create an environment where community resources support student learning, achievement and well being.

NOTICE: Registrants who cancel at least three (3) workdays before the date of the conference will not be charged or may request a full refund. Registrants who cancel fewer than three (3) workdays before will be charged for food costs. No shows and registrants who cancel the day of the conference will be charged the full registration amount.

SUGGESTION: Before you attend the conference, please check with your treasurer to be sure that your registration has been processed. Please refer to our website to check whether or not you are on the registration list. <www.oassa.org>

The Conference Center at OCLC

6600 Kilgour Place
Dublin, OH 43017
(614) 764-6000



Directions:

FROM THE NORTH/SOUTH/EAST:

Take I-270 (northwest side of outerbelt) to the Dublin exit #17A. Head east on Rt. 161 to the first traffic light at Post Road. As you approach Post Road to turn left, stay in the right hand turning lane. Turn left and then make the first immediate right onto Kilgour Place. Continue through the 4-way stop. The Conference Center will be on your right.

FROM THE WEST:

Take Route 33 East until you are in Dublin past the I-270 outerbelt. As you approach the first traffic light at Post Road to turn left, stay in the right hand turning lane. Turn left at the light at Post Road. Take the first immediate right onto Kilgour Place. Continue through the 4-way stop. The Conference Center will be on your right.

Important: When you approach the intersection of route 161/33 and Frantz Road from I-270, the street signs may be misleading. To go to OCLC, be sure to turn north (left) toward Post Road and then make an immediate right and you will be on Kilgour Place.

Hotels near OCLC: Visit the following link for a list of hotels near OCLC <<http://conference-center.oclc.org/partnerships.html>>.